



713 Mission Avenue, Suite B., Oceanside, California 92054  
www.pipelinept.com

Dear Valued Patient,

Due to the level of 1-on-1 care provided, we require 24 hours notice in the event of a cancellation. Please be advised that if for any reason you must cancel your appointment less than 24 hours notice, it is our company policy that Pipeline Physical Therapy receives notification by 8AM the morning of your scheduled visit.

Further, and in keeping with our company policy, if this prior notification is not received, you will be charged \$40 and will be due at your next visit. In the event that you are hospitalized, please make every effort to contact the office.

Your insurance will not cover the penalty amount and you will be responsible for this charge. Missed/late canceled appointments prevent other patients the opportunity for an appointment and affect the consistency of your own rehabilitation program. The therapist will not be able to reschedule on short notices and must accommodate for lost work time.

We appreciate your cooperation with this policy. We're looking forward to working with you!!

I have read and understand the cancellation policy.

**Patient Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(PRINT)

**Patient Signature:** \_\_\_\_\_

**Guardian/Caregiver Signature:** \_\_\_\_\_